

## 2006 Property Tax Bills

Your property tax bill includes preprinted payment coupons for each of the three installment payments and a pre-addressed return envelope. Send in, drop off, or bring in the payment coupon with your payment (you can keep your tax bill at home) and the payment will be receipted and returned to you. If another installment is due, a return envelope will be enclosed with your receipt.

### Payment by Mail

All mail payments of Property Tax bills go directly to the bank. The bank daily deposits all checks received and sends the payment coupons to the City of Franklin Treasury Office. The staff then credits the payment against your tax liability and mails a receipt to you. **Please be sure to include the payment coupon and do not include other payments to the City in this same mailing.**

### Payment by Delivery to Drop Box

**The City of Franklin has a drop box located right outside of the main entrance to City Hall.** Although not as handy as putting a stamp on an envelope, the drop box is a good alternative to standing in line to pay your taxes. The drop box is emptied periodically during the day and processed as part of that day's receipts. A tax receipt will be mailed to your property address.

### Payment by Phone or Online

The City of Franklin has partnered with a credit card company that will process your tax payment through their credit card system and forward the tax payment to the City of Franklin. In addition to the tax amount, they charge you the credit cardholder a fee equal to 4.75% for phone payments (888-604-7888) or 3.5% for online payments ([www.governmentpayment.com](http://www.governmentpayment.com)). Use Payment Location Code 5898.

### Payment in Person

If you prefer to pay your property taxes in person, your payment should be made at the City Hall, 9229 W. Loomis Road. Your payment coupon for that installment will be receipted and returned to you when the payment is processed. It is not necessary to bring your tax bill as long as you bring your payment coupon when making your payment.

### Payment hours

The daily payment hours are 8:30 a.m. to 4:30 p.m. Monday through Friday. For tax payment purposes, those payment hours will be extended on the following dates:

**Monday through Thursday, December 18-21, 8:30 a.m. to 5:30 p.m.**

**Tuesday through Friday, December 26-29, 8:30 a.m. to 5:30 p.m.**

**Saturday December 30, 8:30 a.m. to 12 Noon.**

**City Hall will be CLOSED Dec. 16, 23, & 25, 2006 and Jan. 1 & 2, 2007 for property tax payments.**

### Direct Payments by Mortgage Companies

Mortgage company payments that come directly to the City of Franklin are an area that cause much confusion. Has my mortgage company sent in my payment? Will it get receipted by December 31st? Should I also pay the tax amount to ensure my tax deduction? While the City of Franklin does not provide income tax advice and you should check with your own tax advisor, it is our belief and the belief of those whom we have consulted, that your deduction is valid when you give up control of the funds. Examples of giving up control would be your canceled check showing the date cashed, your mortgage escrow statement showing the amount and date removed from your escrow account, or a paid receipt from the City of Franklin. If you are concerned about your mortgage company making your payment timely, you have the right to direct your Mortgage Company to send you the total amount in your escrow and then you can make out your check to the City of Franklin for the amount of the total tax due. Please do not pay your taxes if your mortgage company is paying them directly as this creates unnecessary work and confusion as the mortgage check will need to be deposited and a refund check issued.

### Wisconsin Lottery & Gaming Credit

Wisconsin Lottery and Gaming Credit re-registration is unnecessary. If the credit was on your 2005 Real Estate Tax bill, or you filed the Lottery Credit form, the credit will be on your 2006 Real Estate Tax bill. If the credit is not on your tax bill and you are eligible in 2006, it can be deducted from your 2006 tax bill until January 31, 2006.

### Dog and Cat Licenses

Starting in 2007, Milwaukee Area Domestic Animal Control Commission (MADACC) has taken over from Milwaukee County the responsibility for issuing Dog and Cat Licenses. Dog and Cat License applications are due by April 1, 2007. The City of Franklin encourages you to deal directly with MADACC ([www.madacc.com](http://www.madacc.com)) for Dog and Cat Licenses. You may continue to apply for the licenses at City Hall and we will forward the applications to MADACC. Please make any checks for pet licenses payable to MADACC.